



**POSEYVILLE TOWN COUNCIL**  
**MEETING MINUTES**  
**Date of Meeting: August 13, 2024**

**CALL TO ORDER**

The meeting was called to order by Council President Justin Rutledge at 5:30 PM.

**PRESENT**

Council President Justin Rutledge, Council Members Michael Baehl, Randall Rankin, and Clerk-Treasurer Jodie Rankin

**Virtual Attendees:**

Roger Heathcotte

**In-person Attendees:**

List retained (12)

The Council formally honored the North Posey High School Softball and Baseball Teams by passing two Resolutions at the beginning of the meeting. Resolutions 2024-08-13-01 (softball) and 2024-08-13-02 (baseball) were read aloud by President Rutledge recognizing and congratulating each team for their Regional Championships as well as other accomplishments during the 2023-2024 season.

President Rutledge called for a Motion to adopt Resolution 2024-08-13-01.

A motion to approve Resolution 2024-08-13-01 was made by Randy Rankin, 2<sup>nd</sup> by Mike Baehl.  
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

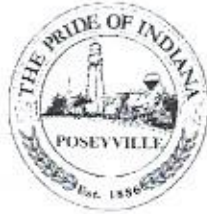
President Rutledge called for a Motion to adopt Resolution 2024-08-13-02.

A motion to approve Resolution 2024-08-13-01 was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin.  
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

**APPROVAL OF MEETING MINUTES**

Minutes were presented from the July 9, 2024 meeting for approval.

A motion to approve the July 9, 2024 Minutes was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin.  
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)



### **CLAIMS DOCKET**

The Claims Docket was emailed to the council members before the meeting for review.

A motion to approve the Claim Docket was made by Randy Rankin, 2<sup>nd</sup> by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **PAYROLL ALLOWANCE DOCKET**

The Payroll Allowance Docket was emailed to the council members before the meeting for review.

A motion to approve the Payroll Allowance Docket was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **BANK RECONCILIATION**

Bank reconciliations for June and July 2024 were presented to the Council for review at the meeting.

A motion to approve the Bank Reconciliation was made by Randy Rankin, 2<sup>nd</sup> by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **PUBLIC COMMENT**

Heather Morlan and Linda Reising were present to discuss the town pursuing an income study through E-Rep for the Carnegie Library for the capital project of an Education Center and adjacent parking lot. The library would be the beneficiary of the LMI study. The council agreed they would move forward with the income study under the parameters set for needing a beneficiary. No action was required.

Mr. Shawn French requested to speak to the Council regarding his June utility bill due to unexpectedly high consumption. The utility office contacted Mr. French regarding a possible leak. However, Mr. French insists that he did not have a leak. Council President Rutledge advised the utility office to pro-rate Mr. French's bill. President Rutledge informed Mr. French that adjustments of over 14,000 gallons were adjusted off his bill, and the adjusted amount was now due. No action was required.

### **POLICE DEPARTMENT**

President Justin Rutledge discussed reviewing ordinances for Weed control and Garbage and Trash. Utility Clerk Billye Robling discussed how the current process works and the issues with conflicts between the two ordinances. For example, the ordinance mentions our Highway Department cleaning up properties, which is inaccurate. In addition, there is a time difference between the two ordinances to comply with payment. Ms. Robling requested that the ordinances be reviewed to be clear and consistent. Also, procedures should be developed so all cases are treated the same.



The Council advised Marshal Carter to begin providing notices through personal service. This change will avoid delays in delivery or notification of violation(s), keep the violation tracking on time, and help save on increased postage costs.

Clerk-Treasurer Jodie Rankin will suggest some edits to the ordinances, which will be sent for legal review and presented to the Council at the next meeting. Other procedural changes will be discussed in an upcoming department meeting with Mr. Rutledge. Mrs. Rankin will work with Ms. Robling to develop a Google solution for tracking and sharing information with Marshal Carter.

Ms. Robling presented to the Council an overview of the TREC's system. She requested that we move forward with using TREC's for violations. The violations can then be charged to the person, not the property, which helps in a rental situation. Mr. Rutledge advised that he is familiar with the TREC's system and will help. The TREC's system is paid through Trust Indiana. It will be seamless since we already utilize Trust Indiana. Mr. Rutledge will prepare the letter of approval to begin TREC's.

Mr. Rankin reminded the Council to develop a policy or potentially an ordinance to address altering or destroying a meter owned by the Town of Poseyville.

A motion to begin using the TREC's system to collect unpaid fines was made by Randy Rankin, 2<sup>nd</sup> by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Marshal Carter requested the Council approve the purchase of a trailer for mounting the flashing speed sign. We will use the balance of the Community Foundation Police Grant 2022 fund and then LIT for the balance. The trailer will cost approximately \$400.00, and Nix Metals will mount what is needed for roughly \$1100.00. The entire project is estimated to cost \$1500.00. The Clerk-Treasurer reminded Marshal Carter not to pay taxes. We can set-up an account with Harbor Freight if needed.

A motion to approve the purchase of the trailer and allow Nix Metals to mount with the project to not exceed \$1500.00 was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **UTILITY DEPARTMENTS**

The color chart was presented to the Council for the water tower's color selection. After much discussion, the Council selected 57GR Aluminum and the Viking 1 logo, along with requesting a mock-up of the wording and decal.

A motion to accept 57GR as the color and use the Viking 1 logo was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin.



Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Information about the Lead and Copper survey was presented to the Council. No action is required because the survey is required. Please advise customers that they will be receiving the survey and that it would benefit the town if they complete it.

A quote from Living Waters Company for a flow-paced chlorination system at the new water filtration plant, along with some electrical work by Altek. Living Waters quote is \$6,538.20, along with Altek's estimate of \$2,000.00 or less. Each would be paid from the Water Utility Fund.

A motion to accept Living Waters Company quote for \$6,538.20 and Altek for \$2,000.00 was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Jeremy Farrar requested the Council approve the relocation of the generator from the water filtration plant to the Stewartsville lift station. He received two quotes as follows:

Mounts Electric	\$ 6,478.00
Hoehn Concrete	\$ 1,350.00
Mel-Key Contractors	\$14,800.00

A motion to grant Mounts Electric and Hoehn Concrete the work to relocate the generator was made by Randy Rankin, 2<sup>nd</sup> by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

SRF payment request was received from Derick Wiggins from Midwestern Engineers. He is unable to attend tonight. Mr. Rutledge requests approval for the following SRF payment.

Midwestern Engineers, Inc.	\$10,631.00
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Mike Baehl motioned to accept the payment request by Midwestern Engineers for \$10,631.00 to Midwestern Engineers, 2<sup>nd</sup> by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **STREET DEPARTMENTS**

Mr. Baehl wanted to remind citizens not to blow the grass in the street. The grass causes issues with storm drains. Marshal Carter advised he would watch for violations.



### **FIRE DEPARTMENT**

Concrete quotes will be accepted from vendors interested in bidding on concrete project at Poseyville Volunteer Fire Department and Poseyville Community Center. Interested vendors are invited to attend a preview meeting on August 26, 2024, at 3:00 PM at the Fire Department. The group will then proceed to the Community Center. Bids may be submitted as follows:

- Hand-delivered by 4:00 PM on Sept. 10, 2024 to Town Hall, 38 W Main Street, Poseyville, IN
- Received via mail by 4:00 PM on Sept. 10, 2024 to Town of Poseyville, PO Box 194, Poseyville, Indiana
- Delivered in person at the Town Council meeting on September 10, 2024, at 5:30 PM.

The Council reserves the right to not award any bids due to the project's costs.  
No action is required at this time.

President Rutledge explained how the Poseyville Volunteer Fire Department body selects a new Fire Chief each December for the following year. Mr. Rutledge proposed to fellow council members the need to potentially interview prospective new Fire Chief's due to procedural questions and funding overviews with the Town and Township. It also opens the line of communication. Mr. Rutledge will prepare a letter to send to the Fire Department members notifying them of the change.

### **PARKS DEPARTMENT**

Mrs. Rankin will follow up with the insurance agent on storm damage to the bleachers at the Youth Park. No action is required.

### **COMMUNITY CENTER**

Ryan Oeth from Kiwanis submitted a request to hold the beer garden again this year at the 2024 Autumnfest. The set-up has remained the same.

Randy Rankin motioned to approve the request to hold the beer garden again this year at the 2024 Autumnfest, 2<sup>nd</sup> by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Mr. Rankin requested the Council consider asking non-profits that use the Community Center for free to donate money for upkeep and maintenance when they hold events to raise money. The amount would not be set, just what they feel they can afford. A letter can be sent to all non-profit entities currently on the list that use the Community Center. Mr. Rutledge agreed that this would be a good practice because the Community Center is in dire need of some repairs and this would help offset the costs of non-profit groups using the building while still not subjecting them to a full rental fee. No action is required at this time.



Clerk-Treasurer Jodie Rankin submitted Koorsen's request to perform a hydrostatic maintenance test. Mr. Rankin advised the Council that he is seeking an additional quote from another vendor for the scope of work.

Mike Baehl made a motion to table the Proposal from Koorsen until we get an additional quote, 2<sup>nd</sup> by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Mrs. Theresa Bratcher advised the Council that August 20 is Safety Night at Farmer's Market. Mrs. Bratcher asked to close the street. A volunteer will open the barricades for bus traffic returning to the school. The Council advised that the street could be closed for all market events next year for safety reasons. When it is not a large event, the barricades could be moved to the end of the Community Center. No action was required.

#### **CEMETERY**

None

#### **MISCELLANEOUS BUSINESS**

Mrs. Rankin submitted a request to the Council for an Employee Reimbursement for Prescription Premium.

A motion to approve the Reimbursement Request as presented was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Mrs. Rankin requested the Council to set back the remainder of ARPA funds in the amount of \$8,789.91 to pay for future audit expenses as advised by Debbie Bennet-Stearsman. If any funds remain after the 2025 audit, the remainder can be used to buy additional meters.

A motion to approve the Reimbursement Request as presented was made by Mike Baehl, 2<sup>nd</sup> by Randy Rankin

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Mrs. Rankin provided the Council with a Banking Comparison Worksheet and supporting documentation from each bank in Poseyville, IN. After consulting with the SBOA over the cash clearing account, a potential banking alternative was pursued. Utilizing a local bank would save the town on mileage for driving deposits to German American Bank on a regular basis and keep town funds in the Town of Poseyville. In addition, First Bank's proposal will save the Town over \$70 each month for Treasury Management and is currently offering an interest rate that will result in the Town earning considerably more interest than German American is offering.



Mrs. Rankin provided the Council with a recent communication regarding the Indiana Finance Authority (IFA). IFA has shared that they have removed the requirement for separate bank accounts from their program and have updated their documentation accordingly.

*"The program documents and specifically the summary of important reminders shared with each borrower prior to closing still emphasize that individual utility and civil funds must be kept in separate funds and spending or transferring utility funds outside of the operational needs of the utility is prohibited. The language has been updated to acknowledge that this segregation can be done with accounting software solutions instead of requesting physically separate bank accounts when appropriate controls are in place.*

*Although separate accounts would provide extra protection from a certain type of mismanagement or fraud, we acknowledge the extra steps that can create and have weighed that against the benefits provided. Timely SBOA audits and accurate annual reports will remain an imperative for all new and outstanding loans, but the separated accounts will no longer be a requirement of the program."*

Based on this communication, Ms. Rankin asked the Council to allow time for a transition to further research this information because it will make changing banks a lot smoother for the town.

Everyone was in agreement that it is not ideal to change banks twice in one year.

After much discussion, Justin Rutledge made a motion to move the Town of Poseyville banking business to First Bank at the time best suited by office personnel, 2<sup>nd</sup> by Randy Rankin  
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Clerk-Treasurer Jodie Rankin advised the Council that Billye Robling was renewing her Notary Certification. Her Notary bond is in effect until Sept. 2030. No action is required.

Jodie Rankin will be obtaining her Notary Certification again. Mrs. Rankin requests the Council approve a Notary Bond at the cost of \$30.00.

A motion to pay for the Notary Bond for \$30.00 was made by Mike Baehl and 2<sup>nd</sup> by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)



**NEXT MEETING:**

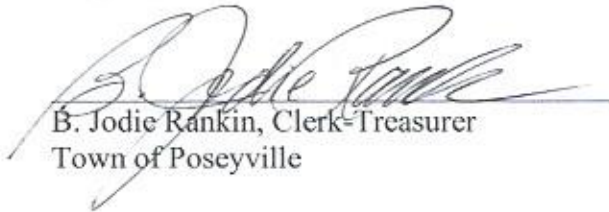
The next meeting of the Poseyville Town Council for 2024 will be held Tuesday, September 10, 2024 at 5:30 PM, in person and virtual meeting.

Mrs. Rankin reminded the Council that the following dates are important and will be added to the Council Meeting Calendar.

Budget Public Hearing on October 8, 2024 at 5:30 PM  
Budget Adoption on October 22, 2024 at 5:30 PM

THERE BEING NO FURTHER BUSINESS, the meeting was adjourned by a motion from Mike Baehl, 2<sup>nd</sup> by Randy Rankin. The meeting was adjourned at 7:57 PM.

Respectfully submitted,

  
B. Jodie Rankin, Clerk-Treasurer  
Town of Poseyville

**ATTEST:**

  
Justin Rutledge, Council President