

POSEYVILLE TOWN COUNCIL

MEETING MINUTES

Date of Meeting: April 8, 2025

[Video Link](#)

CALL TO ORDER

The meeting was called to order by Council President Justin Rutledge at 5:30 PM.

PRESENT

- **Council President:** Justin Rutledge
- **Council Members:** Michael Baehl, Randall Rankin
- **Clerk-Treasurer:** Jodie Rankin

Virtual Attendees: 2

In-person Attendees:

- List retained (3)

APPROVAL OF MEETING MINUTES

Minutes from the March 11, 2025, meeting were presented and emailed to council members before the meeting for review:

Mike Baehl motioned to approve the presented March 11, 2025, minutes. Randy Rankin seconded the motion.

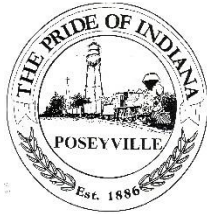
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

CLAIMS DOCKET

The Claims Docket was emailed to the council members before the meeting for review.

Randy Rankin made a motion to approve the 2024 End of Year Claim Docket. Mike Baehl seconded the motion.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)



PAYROLL ALLOWANCE DOCKET

The Payroll Allowance Docket was emailed to the council members before the meeting for review.

A motion to approve the Payroll Allowance Docket as presented was made by Randy Rankin, seconded by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

BANK RECONCILIATION

Bank reconciliations for March 2025 were presented to the council for review via email before and at the meeting.

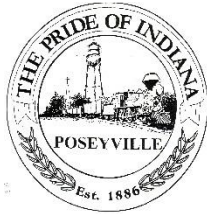
A motion to approve the Bank Reconciliation was made by Mike Baehl, seconded by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

PUBLIC COMMENT

Theresa Bratcher requested to speak to the council regarding a vendor's request to use electricity at the Farmer's Market. Mr. Baehl explained the electricity on the poles and potential problems. The Council discussed many options. The Town does provide a lot of non-profits the use of the Community Center for free, even during for-profit events. Repairs are needed at the Community Center, and the Town must be able to afford the repairs. The discussion about asking non-profits for a donation when hosting for-profit events was held again. It was decided that Farmer's Market will administer a different price for vendors needing electricity, and the extra funds would be forwarded to the town for electricity costs at the end of the Farmer's Market season.

President Rutledge requested that the agenda be altered due to the late hour of the meeting. This would allow departments present to present and avoid keeping them from their families.



POLICE DEPARTMENT

Marshal Carter emailed the Council the run's report before the scheduled meeting.

Marshal Carter thanked the Council for their continued support of him as an organizer and member of the Annual Marshals Conference. Over 130 officers were in attendance this year, and it was a very successful conference.

Marshal Carter explained that the police station has some electrical issues and requested assistance in determining what is wrong. Council advised they would take care of it. No further action is required at this time.

FIRE DEPARTMENT

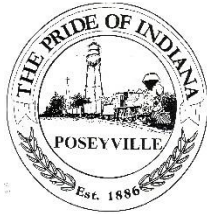
Fire Chief Kolley asked about follow-up to a light that is out at the Fire Station. Mr. Baehl provided an update to the situation. No further action is required at this time.

It is time to renew the paging system that notifies volunteers via phone service. Chief Kolley provided the Council with an estimate for various renewal options. Clerk-Treasurer advised the Council that this was a surprise and unbudgeted expense but we could use our public safety line item for renewal fees. After much discussion about future needs and opportunities, the Council thought it best to renew yearly at this point. Mike Baehl made a motion to renew for one year at \$899.00. Randy Rankin seconded the motion.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Chief Kolley presented to the Council a picture of the gutters and soffit at the Fire Station. The Council requested the Chief Kolley get some estimates on repairs and present at next month's meeting. No further action is required at this time.

Chief Kolley advised the Council that another member would be attending the FDIC Conference in Indianapolis next week. The Fire Chief requested mileage reimbursement for travel. Randy Rankin made a motion to approve paying Chief Kolley mileage for travel to the FDIC conference. Mike Baehl seconded the motion. Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)



At the Conference, Chief Kolley anticipates having clothing items needed at a reduced rate. He requested the Council to allow him to purchase items needed for the volunteer firefighters from the VFD 501(c)(3) tax-exempt charitable organization account and be reimbursed by the town. After much discussion, Mike Baehl made a motion to allow now more than a \$2,000.00 allowance for supplies. Itemized bills must be present or reimbursement will not be provided. Randy Rankin seconded the motion.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

UTILITY DEPARTMENTS

President Rutledge presented the Gas Tracker Rate Request from Utility Manager, Billye Robling for the next quarter.

Mike Baehl made motion to approve the Gas Tracker Rate as presented, Randy Rankin seconded the motion.

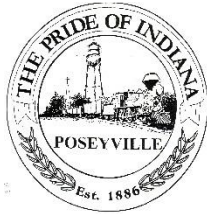
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

The Council was provided with the utility office procedures via email prior to the meeting. Utility Manager Billye Robling informed the Council that the utility department will begin strictly adhering to the established disconnect policy starting in May.

As part of this policy, courtesy phone calls regarding late payments will no longer be made following the issuance of disconnect notices, which are mailed on the 24th of each month.

Payment plans remain available to customers; however, any customer who breaks a payment plan will no longer be eligible for this option in the future. Customers who are frequently on the disconnect call list will be notified this month that they will no longer receive courtesy reminder calls moving forward.

No Council action is required at this time.



NEW BUSINESS

Consider Amendment Revisions to License Door-to-Door Solicitors Ordinance was presented by Clerk-Treasurer Rankin. The old ordinance charged a permit fee. It is not in the new ordinance. Do we want to reinstate the fee? The Council discussed different options. The Council decided to table the ordinance changes until the May meeting. Mike Baehl made a motion to table the ordinance, seconded by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Ordinance Review – Weed, Grass, Garbage, and Abandoned Vehicles

Mrs. Rankin reintroduced the consideration to amend and consolidate the existing ordinances concerning weeds and grass, garbage, and abandoned vehicles. The Council engaged in discussion, noting the urgency of addressing and finalizing these updates.

Mrs. Rankin stated that she would draft a proposed revision and submit it to Mr. Bender, Town Attorney, for review prior to the May meeting. In the meantime, Marshal Carter is instructed to continue enforcing the current ordinances as written.

Randy Rankin made a motion to table the proposed amendments until the May meeting. Mike Baehl seconded the motion.

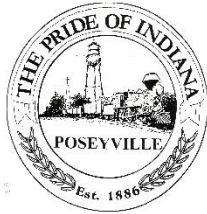
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Fixed Assets Ordinance

Mrs. Rankin requested the first reading of the Fixed Assets Ordinance. After much discussion, the Council decided to proceed with suspending the readings.

President Rutledge asked for a motion to suspend the second reading rules on the Fixed Asset Ordinance 2025-05-13-01. Randy Rankin made motion to suspend the rules, seconded by Mike Baehl. It was unanimously passed.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)



Randy Rankin made a motion to approve the first reading of the Fixed Asset Ordinance 2025-05-13-01, seconded by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Mike Baehl made a motion to approve the second reading of the Fixed Asset Ordinance 2025-05-13-01, seconded by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Mrs. Rankin provided the Council with all the information to reestablish the Cumulative Capital Development tax levy. It will be sent to the local paper and advertised twice as required by statute. President Rutledge reminded everyone that the public hearing for the Cumulative Capital Development reestablishment will be at the May 13, 2025, public meeting. No further action is required at this time.

Payroll Processing – Easy Time Clock

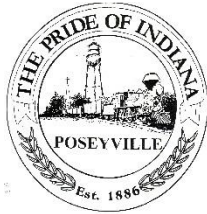
Mrs. Rankin presented the Council with information regarding Easy Time Clock, a potential tool for streamlining payroll processing. The platform offers several user-friendly features, including off-site approvals, real-time access to PTO balances, and simple tracking for clocking in and out, as well as assigning time to various categories such as on-call hours.

The service is available on a trial basis at a cost of approximately \$15–\$20 per month and can be canceled at any time. Employees can log their hours using either a phone or computer. All field personnel currently have Town-issued phones, making access convenient. Seasonal employees, who may not use the digital system, could continue to submit traditional time cards.

Utility Outstanding Invoice

The Clerk-Treasurer presented the Council with an outstanding invoice from Utility Safety and Design, Inc. (USDI), the Town's gas maintenance and service provider, in the amount of \$750.00 for preliminary work completed on the Farmington Ridge project.

Mr. Farrar suggested that payment could be postponed until the agreement for the project was finalized. However, following discussion, the Council agreed that,



in order to maintain good standing with USDI, it would be in the Town's best interest to proceed with the payment at this time.

Mrs. Rankin will retain records of all payments related to Farmington Ridge and will ensure the Town is reimbursed from the ARPA fund for infrastructure-related expenses once the agreement is finalized.

A motion was made by Mike Baehl to process payment of Invoice No. IN20251134 in the amount of \$750.00 to USDI and to reimburse the Town from the ARPA fund for infrastructure expenses upon completion of the agreement. The motion was seconded by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

STREET DEPARTMENTS

None

PARKS DEPARTMENT

None

COMMUNITY CENTER

None

CEMETERY

None

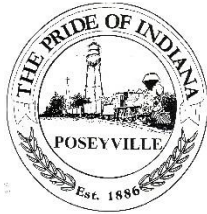
NEXT MEETING:

Request by Robb Township Trustee Board to meet regarding the fire department 2026 budget. The Council scheduled the meeting for 4:30 pm on May 13, 2025.

The next scheduled Town Council meeting is on May 13, 2025, at 5:30 p.m., in person and via live stream.

A motion was made by Randy Rankin, seconded by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)



The meeting was adjourned at 9:01 pm by a motion from Mike Baehl, seconded by Randy Rankin, and approved by unanimous consent.

Respectfully submitted,

B. Jodie Rankin, Clerk-Treasurer
Town of Poseyville

ATTEST:

Justin Rutledge, Council President