

**POSEYVILLE TOWN COUNCIL  
MEETING MINUTES**

**Date of Meeting: July 8, 2025**

**[Video Link](#)**

**CALL TO ORDER**

The meeting was called to order by Council President Justin Rutledge at 5:30 PM.  
*The meeting began with a technical issue affecting the live video stream.*

**PRESENT**

- **Council President:** Justin Rutledge
- **Council Members:** Michael Baehl, Randall Rankin
- **Clerk-Treasurer:** Jodie Rankin
- **Town Attorney:** William Bender

**In-person Attendees:**

- List retained (3)

**APPROVAL OF MEETING MINUTES**

Minutes from the June 17, 2025, meeting were presented, having been emailed to Council members in advance for their review.

Randy Rankin made a motion to approve the minutes as presented. Mike Baehl seconded the motion.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

**CLAIMS DOCKET**

The Claims Docket was emailed to Council members prior to the meeting for their review.

A motion to approve the claim docket was made by Mike Baehl, seconded by Randy Rankin.



Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **PAYROLL ALLOWANCE DOCKET**

The Payroll Allowance Docket was emailed to the council members before the meeting for review.

Randy Rankin made a motion to approve the payroll allowance docket as presented. Mike Baehl seconded the motion.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **BANK RECONCILIATION**

Bank reconciliations for June 2025 were presented to the Council for review via email prior to the meeting and in their entirety during the meeting

A motion to approve the Bank Reconciliation was made by Randy Rankin, seconded by Mike Baehl.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

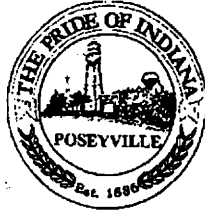
### **PUBLIC COMMENT**

Charles Carter addressed the Council to request permission to install a balcony on the front of his apartment on Main Street. The Council requested that he provide drawings for review and consideration at the next meeting.

### **NEW BUSINESS**

The Clerk presented the Council with a proposal to upgrade the Town's accounting and billing systems to Boyce Cloud – Powered by BS&A. She explained that the current system is outdated, creating challenges for daily workflow in the office. The proposed system offers modern features, including a customer portal for viewing current and past bills, email options for bills and notices, and online payment capabilities. Payments made online would be deposited directly to the Town, eliminating the need to use Pay.gov.

The Clerk noted that the annual agreement would result in an approximate increase of \$2,300 per expenditure group (General, Water, Sewer, and Gas). There was some discussion regarding the high number of training days included in the



proposal. The Clerk advised that, due to the staff's strong technology skills, the office may not require the full training allocation.

Boyce informed the Town that implementation would begin in the fall. Mrs. Rankin noted that the associated payments will likely fall between the 2025 and 2026 budget years. She also advised that the Cumulative Capital Development Fund would be used to cover the upgrade costs.

The Council expressed support for the upgrade, recognizing the benefit of improved services for both staff and customers. Boyce is offering an early sign-on incentive totaling \$29,875 for the conversion of existing data to the new cloud-based system. Mrs. Rankin emphasized that this is a valuable opportunity, one the Town would likely not be able to afford without the incentive.

Mike Baehl made a motion to approve the upgrade to Boyce Cloud – Powered by BS&A, seconded by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

The Clerk asked the Council to consider officially closing the office for lunch each day, following up on the previously sent email regarding personnel and hours worked.

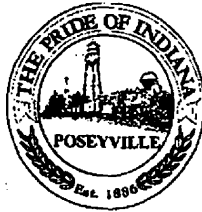
She proposed that the office be closed daily from 11:30 a.m. to 12:30 p.m. This closure would ensure that staff members, who often work alone at times, have a guaranteed lunch break. Additionally, it would provide consistency for the public by aligning the office's lunch closure with that of the Post Office. It also aligns the hours worked with those listed in the Salary Ordinance.

Randy Rankin made a motion to approve the office to close for lunch at 11:30 – 12:30 daily, and Mike Baehl seconded the motion.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **POLICE DEPARTMENT**

Marshal Carter provided the Council with the monthly run report prior to the scheduled meeting.



There was discussion regarding the speed trailer report. Marshal Carter advised that he is still learning how to generate the reports and update certain dates. He also mentioned the possibility of placing the sign permanently in that area. Marshal Carter stated he would review the data more closely. No action was required.

### **FIRE DEPARTMENT**

Fire Chief Kolley requested Council approval to have Don's Cleaners professionally clean the department's turnout gear. He estimated the cost at approximately \$20 per set for 7 sets, totaling \$140.00, to be paid from the Turnout Gear line item. Motion was made by Mike Baehl to approve the cleaning of the turnout gear for \$140.00. The motion was seconded by Randy Rankin.

Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Mr. Kolley asked for an update on the roof repairs at the fire station. The Clerk presented two quotes received for the work:

- Alan Schmitt: \$6,617.25
- Motz Construction: \$6,385.00

Mr. Baehl noted that Motz Construction may experience a delay due to their current schedule. He stated that he would confirm the timeline with Layne Motz on Wednesday. The Clerk advised the Council that the Building Maintenance budget has been depleted and the cost of the repairs would be paid from the EDIT fund.

Mike Baehl made a motion to accept the quote from Motz Construction in the amount of \$6,385.00. The motion was seconded by Randy Rankin.

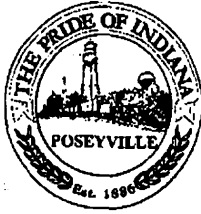
Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

### **UTILITY DEPARTMENTS**

None

### **STREET DEPARTMENTS**

None



**PARKS DEPARTMENT**

None

**COMMUNITY CENTER**

None

**CEMETERY**

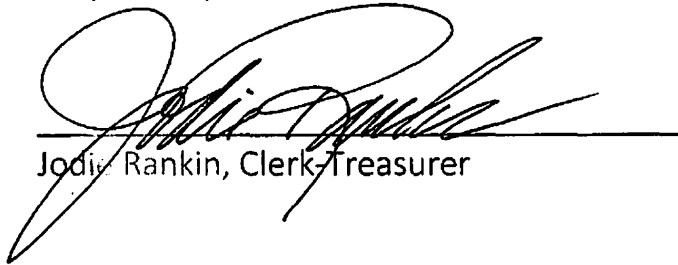
None

**NEXT MEETING:**

The next scheduled Town Council meeting is on August 12, 2025, at 5:30 p.m., in person and via live stream.

A motion was made to hold the next meeting and adjourn at 6:02 p.m. on a motion from Mike Baehl, seconded by Randy Rankin, and approved by unanimous consent. Roll Call Vote: Justin Rutledge (yes), Mike Baehl (yes), Randy Rankin (yes)

Respectfully submitted,



Jodie Rankin, Clerk-Treasurer

**ATTEST:**



Justin Rutledge, Council President